

ROMEO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
WEDNESDAY, SEPTEMBER 9 - 7:00 P.M.
ROMEO COMMUNITY CENTER
361 Morton Street, Romeo, Michigan 48065

The purpose of the Romeo Downtown Development Authority is to correct and prevent deterioration in the Romeo Business District; to encourage historic preservation; to authorize the creation and implementation of development plans in the district and promote economic growth.

MINUTES

Call to Order/Pledge of Allegiance

Vice Chairman, Randy Seidel called the meeting to order at 7:07 PM and led attendees in the Pledge of Allegiance

Roll Call

Executive Director Lisa Hall called the roll

Present: Seidel, Malzahn, Brandt, Humphreys, Poznanski, Czajka, Hayes

Absent: Parker

A quorum of the Board was present

Public Forum –

Approval of Agenda

MOTION by Malzahn second by Seidel to approve the September 9, 2019 agenda as presented.

Yes: Malzahn, Seidel, Brandt, Humphreys, Poznanski, Czajka, Hayes

No:

Absent: Parker

MOTION carried.

Approval of the Minutes -

MOTION by Malzahn second by Humphreys to approve the August 5, 2019 Regular Meeting Minutes as presented.

Yes: Malzahn, Humphreys, Brandt, Poznanski, Czajka, Seidel, Hayes

No:

Absent: Parker

MOTION carried.

Treasurer's Report - Carol Humphreys presented treasurers report.

Humphreys reported that the TIF capture will be about \$176,600.00. The \$11,500.00 check from the Village of Romeo per the consent judgment should be received sometime in October.

Malzahn asked if the numbers are consistent with the budget?

Humphreys advised yes they are close, she had projected \$175,000.00.

Hayes noted that Parker had previously mentioned establishing a maintenance sinking fund account.

Humphreys advised that a sinking fund account can be established, a new account would be created that would be specific as to what it is for.

Malzahn asked if there is any money in accounts that are paying interest?

Humphreys advised yes there is \$59,000.00 in an interest bearing account.

Malzahn stated the village has recently been working with Chase and they have some CD's that are earning as much as 5%. She will ask the Village Treasurer to contact Humphreys with the information.

MOTION by Poznanski second by Brandt to approve payment of bills thru September 9, 2019 bills in the amount of \$7,221.68.

Yes: Poznanski, Brandt, Czajka, Malzahn, Seidel, Humphreys, Hayes

No:

Absent: Parker

MOTION carried.

DDA Executive Director's Report - Lisa Hall

Funding Requests - None

Committee Reports - None

Unfinished Business -

Mural - Painting has begun, lift will be dropped off week of September 16, 2019. Hall to discuss road closure on days when lift is being used with President Malzahn, has asked DPW to drop off barricades.

Malzahn stated Dave Pryce has asked her to speak at the Mural Dedication

Poznanski stated she has spoke with State Senator Pete Lucido and he will be attending the Mural Dedication. Please send invitations to Bruce and Washington Township Board

Hayes requested invitations be sent to Macomb County Officials for dedication.

Bailey Street Parking Lot -

Hall has reached out to other fence companies, no one has been able to provide bids to date. Received another quote for tree's, quote in excess of \$10,000.00

Malzahn advised board that a developer has purchased the two houses on North Bailey adjacent to the parking lot and has expressed interest in possibly help with improving the parking lot to meet the parking provisions of the zoning ordinance.

Board requested Hall continue to seek quotes for trees/fencing but put project on hold until spring.

New Business: - None

Public Comments:

Nate Bartholomew advised the board that the Methodist Church will be having a free breakfast on Saturday September 21st. All are welcome.

Board Member Comments:

Poznanski stated she would like the DDA to build a Harvest Day Float and enter into next year's parade, also advertise on the trolley.

Hayes requested Hall create the RFP/RFQ for snow removal.

Poznanski asked if the new RFP/RFQ for flowers and lights would be completed soon?

Malzahn requested no Wax Begonias please.

Humphreys stated the DDA should look at improving the Village park by adding some of the musical instruments play-scapes like have been added at the Graubner Library.

Malzahn reminded the board that invitations have been mailed out for the Master Plan kick-off meeting. She hopes to see everyone in attendance. Parks and improvements will be part of the discussion, and there are many items to discuss and address. What does the DDA want to see in the village?

Hayes stated he was not at the last meeting but would like to Thank Mike Craft for the great job he did while he was on the board. It was a pleasure to work with him.

Seidel stated he agreed that Mike was great to work with and thanked him for his time.

The board acknowledge and Thank Mike Craft for his time and contributions to the DDA.

Adjournment

MOTION by Humphreys second by Seidel to adjourn the meeting at 8:02PM.

Yes: Humphreys, Seidel, Malzahn, Brandt, Czajka, Poznanski Hayes

No:

Absent: Parker

MOTION carried.

Meeting adjourned

Respectfully Submitted,

Lisa Hall, Executive Director

Minutes approved by DDA Board motion on

_____ As Presented

_____ With Amendments