

**ROMEO DOWNTOWN DEVELOPMENT AUTHORITY**  
**REGULAR MEETING**  
**WEDNESDAY, APRIL 1, 2019 - 7:00 P.M.**  
**ROMEO COMMUNITY CENTER**  
361 Morton Street, Romeo, Michigan 48065

*The purpose of the Romeo Downtown Development Authority is to correct and prevent deterioration in the Romeo Business District; to encourage historic preservation; to authorize the creation and implementation of development plans in the district and promote economic growth.*

**MINUTES**

**Call to Order/Pledge of Allegiance**

Chairman, Zack Hayes called the meeting to order at 7:00 pm and led attendees in the Pledge of Allegiance

**Roll Call**

Executive Director Lisa Hall called the roll

*Present: Malzahn, Seidel, Czajka, Hayes, Poznanski, Craft, Parker, Brandt*

*Absent: Humphreys*

*A quorum of the Board was present*

**Public Forum – Nate Bartholomew, Bill Miller, Justin Parker**

**Approval of Agenda**

**MOTION by Malzahn second by Seidel to approve the April 1, 2019 agenda as amended.**

*Yes: Malzahn, Seidel, Hayes, Poznanski, Craft, Parker, Brandt, Czajka,*

*No:*

*Absent: Humphreys*

**MOTION carried.**

**Approval of the Minutes -**

**MOTION by Poznanski second by Brandt to approve the February 4, 2019 Regular Meeting Minutes as presented.**

*Yes: Poznanski, Brandt, Parker, Czajka, Hayes, Malzahn, Seidel, Craft*

*No:*

*Absent: Humphreys*

**MOTION carried.**

**Treasurer's Report - Carol Humphreys**

**MOTION by Malzahn second by Seidel to approve and authorize payment of checks as presented in the February 4, 2019 Treasurer's Report. NOTATION by Chairman Hayes - not full treasurers report.**

*Yes: Malzahn, Seidel, Craft, Czajka, Parker, Brandt, Poznanski, Hayes*

*No:*

*Absent: Humphreys*

**MOTION carried.**

**DDA Executive Director's Report - Lisa Hall**

**Funding Requests - AMY AUL Foundation Request \$1,500.00**

Chairman Hayes request notation taking payment from budget line item, New Banner. Hayes stated DDA should consider purchase of a generic banner for time between holidays and student banners.

**MOTION by Parker supported by Poznanski to approve \$1,500.00 banner funding request.**

*Yes: Parker, Poznanski, Hayes, Craft, Czajka, Parker, Brandt, Malzahn, Seidel*

No:

Absent: Humphreys

**MOTION carried.**

#### **Committee Reports -**

##### **Clock Sub Committee Report**

Hayes stated Hall covered in her monthly report.

##### **Bench Sub Committee Report**

Poznanski provided samples of bench material colors, still deciding on number of benches and locations. Will have final pricing and number of benches for approval at next meeting.

Hayes stated should discuss cost of benches at May budget workshop. Would like to have bench purchase approved and benches installed before Peach Festival

#### **Unfinished Business**

##### **Village Garbage Cans**

Hayes advised Hall provided update in her monthly report.

Seidel asked if still we are still considering having the students paint artwork on the cans?

Hayes stated no.

Seidel stated he agrees with Chairman Hayes.

Malzahn stated she agrees with Hayes and Seidel.

Parker stated would like students to paint.

Hayes stated can continue discussion at next meeting.

#### **New Business:**

##### **Budget Workshop Meeting Date**

Board discussion, agreed to meet at 6:30 P.M. on 5-6-19 for 2019/2020 budget workshop prior to regular scheduled DDA board meeting.

Board all verbally agreed to meeting time and date.

##### **Scavenger Hunt**

Poznanski advised that the event would cost about \$200.00. Idea is to hide a specific object at 10 different houses or locations within the village every two weeks. Will ask people to submit an OK to allow placement of item on their lawns or in a business location. Scavenger hunt participants will have to submit slip indicating where object is found either at DDA office or Village office. Winner will be drawn from submitted slips and will receive a gift card or certificate to be used at one of the Village businesses. Idea to create interest and encourage walking within the village. Object will be placed where it is visible from the sidewalk, participants will not need to go on lawns or leave sidewalks to locate.

Malzahn advised the Village hall is getting a drop box and slips could be left there.

Hayes asked if any other communities do this?

Poznanski advised she has seen some similar things.

Board continued discussion.

#### **Board Member Comments - None**

#### **Adjournment**

MOTION by Parker second by Seidel to adjourn the meeting at 7:44 PM.

*Yes: Parker, Seidel, Malzahn, Craft, Brandt, Czajka, Hayes, Poznanski*

No:

Absent: Humphreys

**MOTION carried.**

Meeting adjourned

Respectfully Submitted,

Lisa Hall, Executive Director

Minutes approved by DDA Board motion on \_

\_\_\_\_\_ As Presented

\_\_\_\_\_ With Amendments